



FACILITY MAINTENANCE ELECTRICIAN (Wellington)

The Embassy of the United States of America in Wellington is seeking a qualified individual for the position of Electrician.

If you are a professional who is driven, flexible and enjoy working in a busy environment, then this position is for you! Working in an organization with very low employee turnover, this stable, secure maintenance technician position is a permanent, full-time vacancy. The Electrician will directly report to the Facility Maintenance Supervisor. Your primary responsibility is to perform all installation, maintenance and repair of electrical wiring, equipment, and fixtures using acceptable methods and practices established by industry standards on U.S. Embassy properties. Assigned as the lead technician on electrical work orders you will also be required to perform other basic facility maintenance services for the purpose of ensuring the efficient and effective functioning of the Facility Maintenance section.

Ideal candidates will possess the following experience and qualifications: Completion of year twelve (12) secondary school (4 years Secondary Education); hold current practicing license and be fully registered by Electrical Workers Registration Board as an Electrical Service Technician (EST or ESTB) and Electrical Installer; five to seven (5-7) years of progressively responsible experience in the operation and maintenance of building engineering services with emphasis on controls and other ancillary systems; three (3) years experience in commercial or government buildings is required; and one to two (1-2) years basic experience in general facility maintenance including general repairs e.g. repairing doors, door locks and closets; hanging mirrors and whiteboards; plumbing and carpentry tasks; and hold current full driver's license.

To be successful in this role, you must have full tradesman knowledge of established electrical trade practices for construction, maintenance and repair, National Electrical Code and general facility maintenance services including repairs, plumbing and carpentry tasks. We are looking for someone with excellent communication and customer service skills, coupled with a can-do, willingness to "chip-in" attitude! The FM Electrician may be required to travel to service other U.S. government buildings such as the Consulate General in Auckland etc.

The starting salary for this position is \$60,582 gross per annum, with some special benefits e.g. both U.S. and New Zealand Holidays - a total of 20 days; and 8.7% contribution by the employer to an employee's retirement.

*If you are not a New Zealand citizen or permanent resident, you **must have a current valid work permit** to be eligible to apply for this position. All employees of the U.S. Government are required to complete full medical and security background checks which can take 4-6 weeks.*

A copy of the full job description and the "Application for Employment" (DS-174 form) are available at http://newzealand.usembassy.gov/job_opportunities.html

If you meet all the eligibility criteria for this role, please complete and submit your application form, cover letter and CV by email to Wellington.HR@state.gov.

Applications close at 5pm on Friday 8 March, 2013.

***Note:** Due to the volume of applications, only short listed applicants will be contacted regarding the next phase of the selection process. To those applicants not short listed, we extend our appreciation for considering the U.S. Government as a potential employer.*